

City of Kingston Fiscal Year 2011-2012 Annual Report



Kingston City Council

**Mayor
W. Troy Beets**

**Vice Mayor
Tim Neal**

Council Members
(In Alphabetical Order—as pictured)

**Tony Brown
John Byrkit
Kevin McClure
Norm Sugarman
Don White**

Formal Pictures by Aaron Noble Photography of Kingston

FY2011-2012—The Year of Projects



ROCKWOOD WATERLINE INTERCONNECT PROJECT

←Kingston Mayor Troy Beets joined Bob Creswell of Roane Central Utility District and Rockwood City Councilman Pete Wright .



AUTOMATED METER READING PROJECT

Robby Humphreys, Manager of Water Distribution and Collection, Darrell Williams of Roane Alliance, Councilman Tony Brown, Mayor Troy Beets, Kevin Hamilton, Water Department employee, Councilman Don White, City Manager Jim Pinkerton and Councilman John Byrkit.→



LADD LANDING GREENWAY PROJECT

←Rick Ross, Parks & Rec. Dir.; Councilman Tony Brown, Sam Smith, President of Stethen-Smith Construction Company, Jim Pinkerton, Kingston City Manager, Kingston Mayor Troy Beets, Councilman Don White, Councilman John Byrkit, Vaughn & Melton engineer Danl Hall and Construction Manager Baker Hamilton



GALLAHER ROAD PHASE 2 SEWERLINE PROJECT

Mayor Troy Beets, Councilmen Tony Brown, Don White and John Byrkit; City Manager Jim Pinkerton, Project Inspector Jimmy Agee, and Contractor Justin Norris →



←WASTEWATER TREATMENT PLANT EXPANSION

Kingston officials with representatives from TVA, Jacobs Engineering Group, Inc., and Haren Construction



↑. . .and always the paperwork!!!

Seated from left to right: Council Members Don White, Tony Brown, and John Byrkit; City Attorney Sandy McPherson; Tennessee Municipal Bond Fund Representative Steve Walker, Mayor Troy Beets and City Clerk Eleanor Neal.

Dear Friends and Fellow Kingstonians:

Although still impacted by the economy, the city stayed focused on long term goals and made significant progress during Fiscal Year 11/12. Construction was initiated (or continued) on several major projects while ash spill work was diminishing. Department heads exercised tight fiscal control over their departments, with the result that budget amendments were unnecessary except for transfers of grants and loans. The fund balance reserve was increased by about \$15,000. Overall, the city continues to be well managed and financially strong.

GROWTH

Residential housing starts in Kingston increased from 15 per year in 2000 to a peak of 58 per year in 2007 when the housing market collapsed in the U.S. However, since 2008 the city has added a total of 57 houses or about 11 houses per year. Compared with slower growth rates in other area jurisdictions, it seems likely that residential growth in Kingston will increase as the national economy becomes stronger. City staff estimates the current population to be 5979. (The State of Tennessee official certified population as of July 1, 2012 is 5934, which is the 2010 census population.)

Commercial investment has also been slow since 2008, but is expected to increase in the Gallaher Road Commercial Corridor due to high traffic volumes and available infrastructure. Kingston is the fastest growing city in Roane County with 30 percent of all county growth taking place in Kingston over the last decade. In addition, the City is a bedroom community to Oak Ridge and Knoxville, is a growing retirement center, is located conveniently to shopping facilities at Turkey Creek, has a low crime rate and is a very desirable place to live.

STRATEGIC PLAN

In Kingston major decisions as well as capital projects are consistent with a strategic plan which has been developed consensually by various councils through the years. Important aspects of the plan are as follow:

- Maintain and improve the downtown waterfront consistent with current use
- Develop the Gallaher Road Corridor for commercial growth
- Provide infrastructure to meet long term needs and enhance livability in the City
- Maximize the use of grants
- Manage ash spill issues to protect residents and benefit City
- Promote efficiency in government operations

PROJECTS

During the past 18 months the City has embarked on a number of construction projects which have been planned

over a period of years and are consistent with the Strategic Plan. The total value of all projects is about \$13.5 million of which about \$11 million (\$1900 per resident) come from grants. Projects are described below:

The Rockwood Water Line Interconnect Project consists of 12,685 feet of 16 inch diameter pipeline, and connects Rockwood, Roane Central Utility District and Kingston water systems at a cost of about \$1.8 million. This project will enable Kingston to purchase water from Rockwood at a wholesale rate through a long-term agreement, and will eliminate the need for a costly water plant expansion in the future. The project is funded entirely with grants and low interest loans.

The Gallaher Road Phase 2 Sewer Project was completed in February and provides wastewater service along the Gallaher Road Commercial Corridor to the city limit at Poplar Springs Road, about two miles north of I-40. Cost of the project, which was funded with grants and low interest loans, is about \$1.5 million. Since the bid came in about \$600,000 under the engineer's estimate, additional collection lines can be constructed in the area with remaining grant funds.

The I-40/Gallaher Road Interchange Lighting Project was finalized in FY 11 and substantially upgrades the Gallaher Road Commercial Corridor for development. This \$500,000 project was funded entirely with grants from TDOT.

The Automated Meter Project was finished in September and vastly modernized operations in the Water Department. Instead of taking several days, meters can now be read in only a few hours with bills sent out automatically. Manpower has been reduced as a result of this project, which was also funded with a grant and low interest loan.

The Ladd Greenway Project is scheduled to be completed this fall, and will provide about two miles of landscaped walking trails in the Ladd Landing area for public use. The project will cost about \$2,000,000 and is being funded with transportation enhancement grants.

The Kingston Wastewater Treatment Plant Expansion was begun in February and is scheduled to be completed next spring. Plant capacity will be increased from one million gallons per day to two million gallons per day. The \$5 million project is being funded with a grant from TVA and should provide adequate treatment capacity to accommodate development of the Gallaher Road Commercial Corridor.

The city also received a \$100,000 grant from the state to make various energy upgrades throughout the city. Improvements include new HVAC systems at the library and community center, new energy efficient pumps and motors at the Swan Pond spring pumping station, and new lighting at the community center.

NEW CITY HALL

In October the City Council appointed an ad hoc committee to evaluate needs and make recommendations for a new city hall. Later in the year the Council became aware that the Kingston Medical Plaza at Ladd Landing might be available for purchase. Ultimately an agreement was reached with Covenant Health to purchase the 20,000 square foot building for \$1.45 million. Financing was completed in May. Some building renovations are necessary and will be done when current tenants move to new locations. Present plans call for the city administration, finance department, city clerk and police department to move to the new building. The Fire Department and ambulance service will stay in the old city hall. Also, the council chamber will be relocated to the new city hall in order to make additional space available in the community center.

ASH SPILL

The impacts of the 2008 ash spill on the city have been substantially reduced over the past year. Daily heavy metals testing of raw and finished water at the water plant was discontinued in February 2011 after TVA completed clean-up of the Emory River.

OTHER ACCOMPLISHMENTS

The City continues to promote excellence and efficiency in city services in FY 11/12. For example:

- The City has applied for a grant to build a new YMCA at Ladd Landing overlooking the Clinch River.
- The City fund balance was increased again this year even though the economy remains slow.
- The beautiful new pavilion donated by employees in FY 10/11 continues to be used every day by residents. The city's insurance company has estimated the value of the pavilion to be \$450,000.
- The Kingston Police Department cleared (solved) nearly 40 percent of its cases, one of the highest solve ratios in the state. Kingston enjoys a relatively low crime rate in addition to solving a high percentage of crimes committed. The Department sponsors the National Night out to encourage citizens to be more aware of crime prevention activities and become better acquainted with local police officers, and has initiated the Kingston Police Explorers Post 376 which has already earned a Gold Level Presidential Volunteer Service Award. Also this past year the Department has obtained several vehicles from the Defense Department at no cost to the city.
- The Kingston Fire Department maintained an average response time of three-to-five minutes on emergency calls. The Insurance Services Office (ISO) Rating continued to be a "4", placing the Department in the top ten percent of fire departments across the country, and resulting in lower insurance rates for Kingston residents.

● The award winning Parks and Recreation Department hosted many events during the year, including the July 4th fireworks and festivities attended by about 25,000 people, the annual craft fair, the Dixie Youth Baseball Tournament (co-sponsored by the City of Rockwood, Roane County and the Kingston Optimist Club and attended by 1200 people), swimming competitions, triathlons, fishing tournaments and other events.

● The Kingston Water Department is currently rated a "96" by the Tennessee Department of conservation and Environment for the water treatment plant and distribution system, placing it among the highest rated water systems in the state. Improvements continue to be made in the wastewater collection system to remove infiltration and inflow, with the result that system by-passing seldom occurs. An energy and bio-solids management program implemented at the wastewater treatment plant continues to save about \$15,000 per year in electricity costs.

● In addition to its many responsibilities, the Department of Public Works focused on drainage projects, sidewalk repairs and other improvements in FY 11/12. In concert with the Water Department a sewer line was constructed on Gallaher Road. New energy saving (LED) Christmas lights were purchased and erected last fall for the holiday season.

● In response to a request from the Mayor and City Council, the Tennessee Department of Transportation plans to do an intersection improvement project at U.S. Highway 70 and State Route 58 next spring. During the past year TDOT has been finalizing engineering and right-of-way acquisitions in order for construction to take place. Race Street will also be resurfaced at that time.

In summary, progress was made in FY 11/12 despite the downturn in the economy. The City is well managed, in good financial shape and continues to grow. A number of projects are under construction, with grants having been used to fund 80 percent of costs. Moreover, projects are all part of a long range plan which has been developed consensually by various councils through the years. City departments are operated efficiently and provide a high level of professional services.

Thank you for your support.

**MAYOR AND COUNCIL MEMBERS
(FY 2011-2012)**

Troy Beets, Mayor
Tim Neal, Vice Mayor
Tony Brown, Council Member
John Byrkit, Council Member
Kevin McClure, Council Member
Norm Sugarman, Council Member
Don White, Council Member

Kingston Water Department—Jim Pinkerton, Director



Jim Pinkerton

The Kingston Water Department is independent under state law and the city charter. The City Council sits as the Water Board, but meetings, meeting minutes, budgeting, financial accounting and other activities are completely separate from other city operations. Water Department revenues are derived from water and sewer rates which are adopted by the Water Board and included in the overall city budget which is approved each year by the City Council.

The water distribution system and wastewater collection system contain several miles of lines and appurtenances, along with 17 pumping stations and six water storage tanks. The wastewater treatment plant is located in the city maintenance area just off James Ferry Road, has a one million gallon per day capacity, and discharges through a submarine outfall line to the confluence of the Clinch and Tennessee Rivers (well below the water treatment plant intake).

Construction on several, long planned projects were initiated (or continued) in FY 11/12. The Rockwood Water Line Interconnect Project was completed in September 2011 and enables Kingston to purchase water from Rockwood at wholesale rates, thereby avoiding a costly plant expansion, and providing residents with lower water rates for the foreseeable future. The Gallaher Road Phase 2 Sewer Project provides sewer service to the city limits near Lawnville Road. Construction has been initiated on expansion of the wastewater treatment plant to a capacity of two million gallons per day, which will accommodate commercial growth in the Gallaher Road corridor. The Automated Meter Project has vastly improved efficiency by reducing the time required to read meters. Also, an energy and bio-solids management program has reduced electricity cost at the wastewater plant.

"The Water Department provides services to approximately 3750 residential, commercial, industrial and institutional customers. . ."



Kingston Automatic Meter Reading System

The Water Department provides services to approximately 3750 residential, commercial, industrial and institutional customers, of which about 2500 are inside and 1200 are outside city limits. Water is sold to Watts Bar Utility District (formerly East Roane Utility District) on a wholesale basis. Accounting and billing functions are contracted with the City.

The water treatment plant and distribution system have a "96" rating from the state, placing Kingston among the top tier of water systems nationwide. Numerous improvements at the plant have been made over the past few years. Unaccounted water loss for FY 11/12 is around 13 percent which is considered excellent.

Although investments in personnel training and operational upgrades have been successful, growth and the age of the system present challenges. Expenditures on infiltration/inflow reductions must continue, and system failures due to old equipment and facilities remain problematical.



In-house Sewerline Construction on Gallaher Road

The Department operates a two million gallon per day water treatment plant on State Highway 58 with the raw water intake located on the Tennessee River just above its confluence with the Clinch River. The treatment processes include raw water pumping, rapid mixing, flocculation, settling with tube settlers, filtration and disinfection. The City also obtains about 400,000 gallons per day through a new gravity water line from Swan Pond Spring. (The old line was partially destroyed by the ash spill.)

In the wastewater collection system, pump stations have been upgraded, 18,000 feet of sewer line have been lined to prevent infiltration, and man-holes have been coated and fixed with water-tight covers where necessary. A TV camera system has been purchased to find inflows. The Department is spending around \$150,000 per year to remove storm water from the collection system with the result that bypasses and related health hazards have been substantially reduced.

The City Council/Water Board is very focused on these issues and is determined to operate the Department in the most cost effective manner possible. Long range planning for facilities and equipment needs is updated annually. Department operators and technicians are highly skilled and dedicated to providing a quality product to customers. Overall the Water Department is fiscally sound, professionally operated and moving in a positive direction.



Gallaher Road Sewerline Construction

Raw and finished water at the water plant were tested daily for heavy metals, from December 2008, after the ash spill occurred, until February 2011, some months after TVA completed dredging activities in the Emory River, in order to ensure drinking water quality. All test results are posted on the City website.

Kingston Business Office—Carolyn Brewer, Finance Director

The City of Kingston Budget includes all city departments and funds. Those included are the General Fund, the Water and Sewer Fund, the Drug Fund, and the Waste Management Fund and Capital Projects Fund. The total revenues including all funds for the fiscal year 2011/2012 were \$13,640,894.00

GENERAL FUND

Listed among some of the duties of the City Office is the collection of property taxes. The total pieces of property within the City limits were 3532 for 2011 tax year. The current years taxes collected were \$1,392,949. The City of Kingston property tax rate has been kept at a minimum for several years. For the convenience of our customers we have an option to pay taxes on line at www.mykingstontn.com.

The Business Taxes and Licenses that have been collected by the City Office Staff are now being collected by the State of Tennessee Department of Revenue. This Fiscal year our total business license collections were approximately \$145,300 this was a substantial increase compared to \$62,400 for the previous year. Applications for new businesses in the City of Kingston can be obtained at our office or at www.mykingstontn.com. All businesses in the city limits of Kingston are required by State of Tennessee Department of Revenue to have a city Business License as well as a county license.

Local Sales taxes are collected by the State of Tennessee and are returned to us monthly by the Roane County Trustee. The total sales taxes collected were approximately \$1,064,004. The State sales taxes collected by the State of Tennessee were \$396,591, compared to \$320,714 for the previous year. This was a substantial increase from the previous year.

All other taxes the City receives from the State of Tennessee are the Gasoline, Beer, Liquor, Excise, Income tax, TVA gross receipts, and city streets and maintenance. The total received from all these taxes was \$394,456. The remaining revenues collected make up approximately 20% of the total amount collected of \$5,147,333. This includes other miscellaneous revenues and the City Court fines.

There are five full-time employees in the City Office, who are trained and do an excellent job of customer

service for the city and the water department. Eleanor Neal is the City Clerk/Purchasing Clerk, Marsha Marshall is Senior Water Department Clerk, Kristy Boswell is Customer Service Clerk, and Pat Mills and Leslie Melton are part-time Customer Service Clerks. Joyce Lewis is the Executive Assistant to the City Manager. We have a total of 85 years experience and service with the City of Kingston.

All the human resources part of the city is maintained by the Finance Director. All personnel records are kept and maintained in the City Office. All new employees are required to receive pre-employment physicals and drug screens. The City of Kingston maintains a Drug Free work place.



Mayor Beets and Council members recognize Finance Director Carolyn Brewer on becoming a state Certified Municipal Finance Officer.

Payroll for the City of Kingston is calculated and paid through the city office. We have 64 full-time employees and an average of 22 part-time employees. Employees are paid on a bi-weekly basis. The city office administers all employee insurances and benefits. All liability, worker's compensation and property insurance is maintained and paid by the city office.

The Comptroller of the Treasury of the State of Tennessee requires that annual audits be performed and must conform to the highest standards established by the United States Government Accountability Office for all City Departments.

An annual budget must be approved by Ordinance of the City Council and approved by the State Comptroller's Office. All Department Heads are required to keep their department budgets. The budget gives Management the authority to make expendi-

tures for the continued operation of the City.

The Comptroller of the Treasury of the State of Tennessee also requires policies and procedures for internal control, debt management, and fund balance for all departments.

WATER & SEWER FUND

The Water & Sewer Fund is an enterprise fund. This means that taxes do not support the operations of the services—it is fully self-funded. The water and sewer sales fund the operating budget. We calculate and mail approximately 3800 water/sewer bills on a monthly basis. This billing also includes trash pick-up.

All work orders are generated by the Utility Billing Clerks. Work orders include, leaks, estimates for new service connections for water and sewer, checking high readings, etc. Approximately 3,480 work orders were issued and completed by the field employees during this fiscal year.

The Automated Meters were installed this past year. This means quicker meter readings and leak detection. If a customer has a leak we now have the ability to profile the readings and tell when the leak started and stopped.

The Water & Sewer Department had 4 major projects going on this year including the Rockwood Interconnect Project, the Gallaher Road Sewer Extension Project, the Wastewater Treatment Plant Expansion and the Automated Meter Replacement Project. All these projects are accounted for by our office personnel. These total approximately \$10,000,000. All these projects are scheduled to be completed by the end of 2012 with the exception of the Wastewater Treatment Expansion.

The total operating budget for the Water and Sewer Department was \$3,304,643 for FY 2011/2012. This includes the Office Billing, the Water Treatment Plant, the Sewer Treatment Plant, and the Distribution and Collections, which include all the water and sewer lines and pumping stations. For the convenience of our customers, the drive-in at Citizens



Carolyn Brewer

National Bank is a bill payment option. We also have an ACH Bank Draft for bill payments. We have had an excellent response from customers using this service. Applications for this service are available in the main city office. Another option for paying is on line at www.mykingstontn.com.

DRUG FUND

The Police Chief is charged with the administration of this fund. The revenues for this fund come from all fines and confiscations pertaining to drugs. The 2011/2012 Budget was \$24,500. Half of all drug fines go to the city General Fund.

WASTEMANAGEMENT FUND

The Waste Management Fund was mandated by the EPA to fund all garbage collections. All residents of the City of Kingston must share in the cost of waste disposal. This service to the Kingston residents is contracted to Waste Collections Inc. They provide a once a week pick-up of household trash. The contract amount for FY 2011/2012 was \$329,904. For inquiries about collections of this service, please call WCI at 522-0078.

Our goal is to continue to provide the lowest tax rate possible to maintain the best service possible to the residents of the City of Kingston.



Steve Jacks

Kingston Public Library—Steve Jacks, Director

During the past year the Kingston Public Library circulated over 40,000 books, audio books and movies, saw nearly 9000 patrons use its public access computers, and made available to patrons with e-readers over 20,000 downloadable books and CD's.

During the past year the Library's state-of-the-art computer lab was utilized by patrons taking basic computer classes, driver safety classes, Medicare Awareness programs, and job training. The Library updated its circulation computers, added a new card catalog computer, and replaced two out-dated computer systems. The Library plans to add two new laptops, a color laser printer, and a new Smart Board to the lab this coming year. Additional databases for patron use have been added through the Library's partnership with the Tennessee Electronic Library.

Grants made possible through the Library Founda-

tion will enable us to purchase two Early Learning Stations for the children's area. The computer systems will make it easier for young children to get a jump start on their math, reading, and language skills.

The Library has seen a major overhaul in its physical plant. A 15-ton and a 4.0-ton heat and air units have been installed. A new roof and repairs to the building's exterior were also completed.

The Library is now on Facebook and we are planning to overhaul our library webpage in the coming months. The Library has established a text-your-librarian program making it easier for patrons to renew their books, learn about new programs, and ask questions. The Library continues to serve

as a proctor for college students, a testing site for the TWRA Boating Certification Test, and a meeting place for local organizations. The Library has made considerable improvements to its Inter-Library Loan and Cataloging programs.

Training of staff and volunteers has been an ongoing process. Staff members take part in webinars, state library sponsored seminars and programs; the Library also services as a training facility for other agencies.

During this past year the Library has provided training for state correctional employees from the Morgan County Regional Complex who are assigned to their facility's inmate library. The Library continues to provide support for teachers and librarians needing course hours for their various degree requirements.

The Library has initiated a

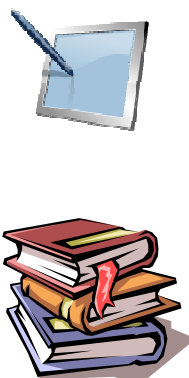
marketing committee to work on developing a more precise five-year plan for the library and its patrons.

The Kingston Public Library has a service population of over 16,000, as of today, over sixty percent of that population has a library card. It is the Library's goal to increase that percentage to eighty-percent by the end of 2013.

If you do not have a library card, the Library invites you to come and see what we have to offer. You will not be disappointed.



Mayor Beets presents Diana with a Certificate of Appreciation for her years of service to the Kingston Library.



Seated left to right: Joe Woody, Area Director, USDA/RDA; Kingston Mayor Troy Beets; Bobby Goode, State Director of USDA Rural Development. Standing left to right: Steve Jacks, Library Director; Joyce Nall, Assistant to the County Executive; Evetta Franklin, USDA/RDA Area Technician; Jim Pinkerton Kingston City Manager; John Byrkit, Kingston City Council Member/Library Council Representative.

Kingston Police Department—Chief Jim Washam



Jim Washam

The Mission of the Kingston Police Department is to protect lives and property in a professional manner. The personnel strive to deliver superior law enforcement services to the community with pride and integrity and also to demonstrate respect toward the people they serve in order to maintain an environment of trust.

The department's commitment and philosophy is to accept individual responsibility and accountability for their actions; and to work together as a team with loyalty, honesty, dedication, and to protect and serve the community to the best of their ability.

During fiscal years 2011-2012 Police Department officers drove a total of **152,493.00 miles**; answered a total of **4,528 calls**, worked a total of **29,554.00 man-hours—not including the 2,812.00 hours worked by reserve officers** at no cost to the citizens of Kingston.

In an effort to improve and continue growth in the department over the last year they have been involved in the following:

- Kingston Police Reserves,

active since 1991, continue to perform various duties in assisting with routine patrol, checkpoints, sporting and special events. Without the assistance of these volunteers the July 4th and National Night Out Against Crime would be almost impossible to patrol with the current staffing level.

- Provide security for the all day long City's July 4th event which thousands of people attend, including traffic control which includes blocking off roads.
- Provide traffic control and security for school sporting events in the city.
- The Department hosted its 5th Annual National Night Out Against Crime in August 2011 and it was a great success. This is a time for all parts of the community to come together and share goals for a safe and healthy community.
- In December 2011 we started an Explorer Post #376 and they took off running. We are very proud of our Explorers. They worked very hard during

fiscal year 2011-12--assisting with the Hands of Mercy Food Drive and other city events throughout the year.

- In June the Explorer Post started an Honor Guard unit in preparation for next year's National Night Out program.
- Chief Washam received a Proclamation from Senator Ken Yager for his many years of service to the community.



The Kingston Police Department earned an award from the Tennessee Law Enforcement Association

was held in the Fall of 2011, and with our assistance over 500 families were able to enjoy a healthy and fulfilling Thanksgiving meal.



Two Explorers work a road block during a city event



Explorer's Clean up the Lake Front in Kingston!

- The Kingston Police Department received an award from Tennessee Law Enforcement Officers Association for 100% membership.
- Our Neighborhood Watch Program continues to be successful. This program gets the citizens involved by watching out for each other's property, they also check on the elderly, sick and handicapped. We have several subdivisions involved in this program.
- The Department maintains a boat enabling them to patrol the 14.5 miles of shoreline inside the city.
- The third Hands of Mercy Food Drive for the needy families in Roane County

Traffic Stops	1633
Citations	529
Arrests - Drugs	18
Arrests - Alcohol	91
Arrests - Domestic	24
Arrests - Violent/Other Crimes	181
Arrests - Juvenile	4
General Sessions Court Cases	22
Request for Officer	129
Domestic Complaints	130
Dog Complaints	247
Escort (Funeral, other)	224
Vandalism/Fights	75
Accident Reports	298
Offense Reports	396
Burglar Alarms Answered	313
Child Sexual Assaults	21
Forgery	0
Theft	119
Vehicle Theft	15
Public Assistance	59
Arson/Explosive Devices	0

Fire Department—Willie Gordon, Chief



Willie Gordon

The Kingston Fire Department consists of 14 full-time firefighters and approximately 20 volunteer firefighters.

The majority of the calls answered within the City were medical or, "First Responder" calls. All employees of the Kingston Fire Department are trained to First Responder level and several are EMT-IV (two of whom are paramedics).

The department also responded to numerous other calls within the city; some involving

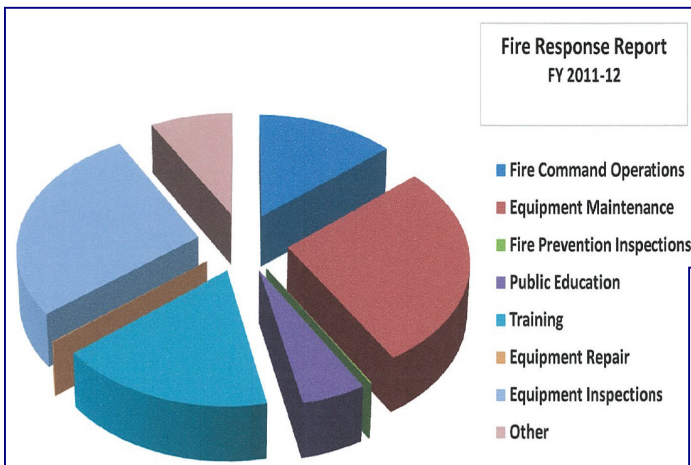
wrecks that required extrication.

Other, but no less important duties of Fire Department personnel are:

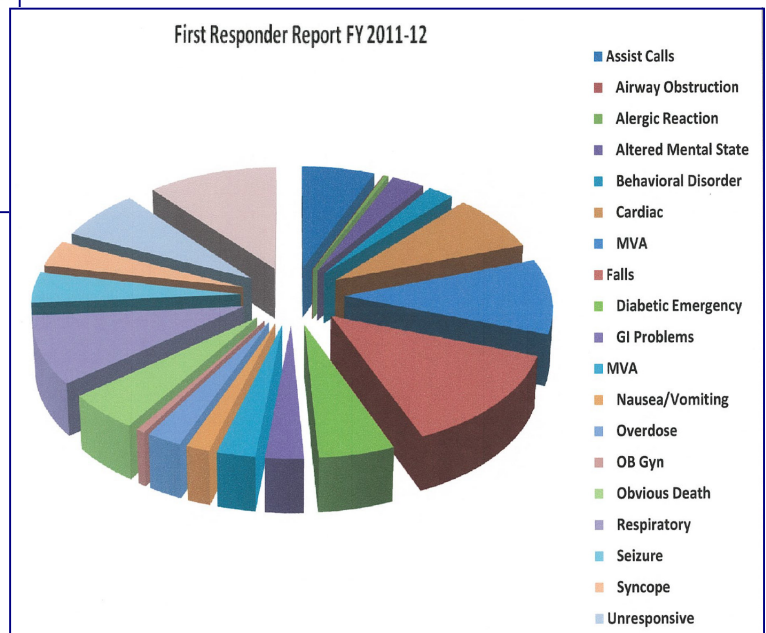
- Annual hydrant testing and maintenance
- Public service calls
- Assisting with traffic control
- Hazardous material calls
- Public education within the school system through the Fire Pup program



The Cooks at a FD Fundraiser



A transport vehicle purchased through fund raisers and donations



Public Works Department—Tim Clark, Director



Tim Clark

The City of Kingston Public Works Department ended the year with 6 full-time employees (down 4 from the 10 needed to function at full capacity) and 3 part-time employees who report to 4 crews. Additional part-time employees are hired during summer months when mowing city parks and right-of-ways. Additional laborers are added when available through assistance from the Sheriff's Department with the use of non-violent prisoners.

Public Works (sometimes referred to as the "Street Department") is responsible for maintaining city streets (patching as well as paving). They maintain traffic signals, street signage, and drainage as well as, maintaining the lakefront, brush pickup, and snow removal. The use of contractors for maintenance of two of the local cemeteries has been used in the past but; this year has proven to be too costly and untrustworthy.

Added to the duties already mentioned is construction of miscellaneous city projects (i.e., the Blacksmith Shop at Fort Southwest Point; construction of a portion of the sewer line on

Gallaher Road; replacing a 2-inch waterline with a larger new waterline serving customers whose water pressure was close to non-existent).

With the heavy rains during late spring and summer, drainage remains a major issue in the flood prone areas in the city and, once again, the annual budget for drainage was depleted early in this fiscal year.

The Public Works Department is also responsible for maintaining the city fleet of vehicles which includes heavy equipment and machinery. During this fiscal year the department used GovDeals as a new means of auctioning surplus and outdated equipment rather than hiring an auctioneer, which allows the city to auction items as they become obsolete and/or surplus.

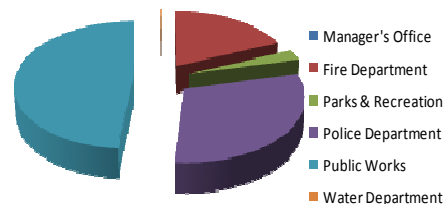
Employees in this department work very closely with Parks and Recreation employees during special events and during seasons of heavy park usage. They also work closely with Police Department employees with the use and maintenance of traffic signs and signals.



Mayor Beets and Councilman White congratulate Public Works Director Tim Clark on his 30 years with the city.



Employees line the hallway to help Tim celebrate!



Vehicle Repairs



In Memoriam

On April 28, 2012, the City of Kingston and especially the Public Works Department lost of it's finest and most hard working employees with the tragic death of D.W. Stout.



CITY OF KINGSTON - BOARDS AND COMMISSIONS

Board of Zoning Appeals 5-Year Term - 5 Members		
First Name	Last Name	Term Ends
Frederick	Smith	10/31/2014
Chuck	Hutzler	10/31/2015
J. K. "Ken"	Davis	10/31/2016
Glenda	Johnson	10/31/2012
Norman	Sugarman	10/31/2013
Planning Commission 10 Members - 8-Year Term		
First Name	Last Name	Term Expires
Troy	Beets,	Mayor
Mr. Gary	Botkin	10/31/2012
Mr. Glenn	Collins	10/31/2016
Mr. Chad	Davis,	Local Plnr.
Mr. Chuck	Hutzler	10/31/2013
Mr. Jim	Johnson	10/31/2018
Mr. Kevin	King (Chair)	10/31/2019
Mr. Gary	Lay	10/31/2014
Dr. Pete	Malmquist	10/31/2015
Mr. Tim	Neal,	Council
Mr. Robert	Pickel (Sec.)	10/31/2017
Library Board 7 Members 3-Year Term		
First Name	Last Name	Term Ends
Carol	Anderson	12/31/2012
Charles	Bunch	12/31/2013
John	Byrkit	
James	Donatelli	12/31/2012
Diane	Griffith	12/31/2014
Steve	Stacks	
Emily	Nunn	12/31/2014
Jinx	Watson	12/31/2013

Personnel Advisory Board 3-Year Term - 3 Members		
First Name	Last Name	Term Ends
Ms. Glenda	Johnson	12/31/2015
Ms. Emily	Nunn	12/31/2013
Dr. Pete	Malmquist	12/31/2012
Parks and Recreation Commission 9 Members 4-Year Term		
First Name	Last Name	Term Ends
Mr. Tony	Brown	12/1 /2016
Mr. Eric	Clark	6 /30/2015
Ms. Sue	Collins	6 /30/2015
Mr. Keenan	Heathcoat	6 /30/2014
Ms. Karen	High	6 /30/2014
Mr. Josh	Igou	6 /30/2015
Ms. Jo Ann	Knies	
Ms. Ruth	Lentz	6 /30/2013
Mr. Paul	Rogers	6 /30/2016
Mr. Rick	Ross	
Ruth	Thompson	6 /30/2016
Rockwood Electric Utility Board Representative (8-Year Term) Elected by Council		
First Name	Last Name	Term Date
Kevin	McClure	10/31/2013
Roane County Regional Solid Waste Board Elected by Council		
First Name	Last Name	
Kevin	McClure	
E-911 Board 4-Year Term by 911 Board - Approved City Council		
First Name	Last Name	Term Date
Bob	Humphreys	12/31/2013

Historic Zoning Commission 9 Members 5-Year Term		
First Name	Last Name	Term Ends
Vacant		12/31/2016
Robert	Bailey, Sec.	12/31/2014
Joe	Caldwell	12/31/2013
Bruce E.	Cantrell	12/31/2015
Paul	Lemaster	12/31/2014
Edith	Miles	12/31/2012
Jim	Pickel	12/31/2013
Darleen	Trent	12/31/2016
Mary Ann	Weslowski	12/31/2012
Ft Southwest Point Committee 7 Members - 4-Year Term		
First Name	Last Name	Term Ends
Bomba	Easter	10/31/2015
Gene	Sage	10/31/2014
Sue	Collins	10/31/2013
Rick	Ross	
Harold	Underwood	10/31/2015
Norm	Sugarman	Council



Building Permits FY 2011-2012

BUILDING PERMITS FY 2004				BUILDING PERMITS FY 2005				BUILDING PERMITS FY 2006				BUILDING PERMITS FY 2007				BUILDING PERMITS FY 2008			
Month	No. of Permits	Value of Work	Fees	MONTH	No. of Permits	Value of Work	Fees	MONTH	No. of Permits	Value of Work	Fees	MONTH	No. of Permits	Value of Work	Fees	MONTH	No. of Permits	Value of Work	Fees
Jul-03	10	\$276,150.00	\$1,510.50	Jul-04	6	\$72,290.00	\$422.50	Jul-05	3	\$65,000.00	\$339.00	Jul-06	9	\$1,659,000.00	\$6,195.00	Jul-07	12	\$280,942.00	\$1,442.50
Aug-03	14	\$1,428,700.00	\$5,266.00	Aug-04	12	\$568,365.00	\$2,499.50	Aug-05	5	\$311,000.00	\$1,500.00	Aug-06	12	\$557,000.00	\$2,478.00	Aug-07	11	\$1,278,200.00	\$4,243.00
Sep-03	7	\$335,000.00	\$1,441.00	Sep-04	7	\$310,900.00	\$1,462.50	Sep-05	13	\$2,619,500.00	\$8,622.00	Sep-06	6	\$1,323,400.00	\$5,104.50	Sep-07	6	\$189,700.00	\$950.00
Oct-03	8	\$2,108,500.00	\$5,765.50	Oct-04	8	\$477,972.00	\$1,995.00	Oct-05	17	\$1,516,629.00	\$5,200.00	Oct-06	23	\$3,500,800.00	\$13,304.50	Oct-07	10	\$1,440,000.00	\$5,890.00
Nov-03	7	\$622,500.00	\$2,664.00	Nov-04	13	\$1,580,000.00	\$6,421.00	Nov-05	7	\$683,700.00	\$2,719.50	Nov-06	3	\$347,800.00	\$1,235.00	Nov-07	12	\$846,000.00	\$3,499.00
Dec-03	3	\$197,200.00	\$910.00	Dec-04	8	\$2,600,400.00	\$5,464.95	Dec-05	4	\$25,390.00	\$227.50	Dec-06	8	\$272,700.00	\$1,347.00	Dec-07	0	\$0.00	\$0.00
Jan-04	9	\$851,500.00	\$3,001.00	Jan-05	6	\$640,000.00	\$2,347.00	Jan-06	4	\$289,000.00	\$1,215.00	Jan-07	8	\$257,000.00	\$1,170.00	Jan-08	5	\$110,000.00	\$724.00
Feb-04	10	\$802,000.00	\$3,219.00	Feb-05	8	\$518,300.00	\$2,030.00	Feb-06	5	\$44,600.00	\$275.00	Feb-07	9	\$1,104,945.00	\$4,492.00	Feb-08	7	\$1,918,680.00	\$5,219.00
Mar-04	9	\$731,248.00	\$2,745.00	Mar-05	9	\$1,464,000.00	\$5,420.00	Mar-06	7	\$856,500.00	\$3,292.50	Mar-07	13	\$1,716,070.00	\$6,605.00	Mar-08	6	\$401,500.00	\$1,897.50
Apr-04	6	\$1,000,000.00	\$3,440.00	Apr-05	1	\$21,000.00	\$115.00	Apr-06	3	\$419,600.00	\$1,480.00	Apr-07	6	\$397,500.00	\$1,550.00	Apr-08	10	\$188,619.00	\$1,135.00
May-04	11	\$365,800.00	\$1,860.50	May-05	13	\$1,076,082.00	\$4,385.50	May-06	8	\$561,906.59	\$2,317.50	May-07	7	\$412,500.00	\$1,897.50	May-08	5	\$178,000.00	\$937.00
Jun-04	7	\$786,500.00	\$2,867.50	Jun-05	6	\$92,800.00	\$650.00	Jun-06	4	\$184,000.00	\$810.00	Jun-07	20	\$3,250,750.00	\$12,305.00	Jun-08	11	\$388,561.00	\$1,825.00
	101	\$9,505,098.00	\$34,690.00		97	\$9,422,109.00	\$33,212.95		80	\$7,576,825.59	\$27,998.00		124	\$14,799,465.00	\$57,683.50		95	\$7,220,202.00	\$27,752.00

BUILDING PERMITS FY 2009				BUILDING PERMITS FY 2010				BUILDING PERMITS FY 2011				BUILDING PERMITS FY 2012				BUILDING PERMITS			
MONTH	No. of Permits	Value of Work	Fees	MONTH	No. of Permits	Value of Work	Fees	MONTH	No. of Permits	Value of Work	Fees	MONTH	No. of Permits	Value of Work	Fees	Fiscal Year	No. of Permits	Value of Work	Fees
Jul-08	12	\$827,622.00	\$3,813.00	Jul-09	5	\$377,500.00	\$1,390.00	Jul-10	4	\$57,000.00	\$325.00	Jul-11	4	\$269,700.00	\$1,415.00	2004	101	\$9,505,098.00	\$34,690.00
Aug-08	10	\$381,500.00	\$1,725.00	Aug-09	7	\$723,639.00	\$2,700.00	Aug-10	4	\$1,309,094.00	\$3,440.00	Aug-11	3	\$4,220.00	\$55.00	2005	97	\$9,422,109.00	\$33,212.95
Sep-08	4	\$165,840.00	\$850.00	Sep-09	6	\$57,000.00	\$330.00	Sep-10	4	\$60,500.00	\$345.00	Sep-11	7	\$189,685.00	\$855.00	2006	80	\$7,576,825.59	\$27,998.00
Oct-08	7	\$338,500.00	\$1,351.00	Oct-09	4	\$88,000.00	\$458.00	Oct-10	6	\$174,000.00	\$887.00	Oct-11	2	\$35,150.00	\$200.00	2007	124	\$14,799,465.00	\$57,683.50
Nov-08	6	\$203,380.00	\$1,030.00	Nov-09	4	\$283,000.00	\$1,235.00	Nov-10	2	\$182,000.00	\$780.00	Nov-11	3	\$1,012,500.00	\$2,780.00	2008	95	\$7,220,202.00	\$27,752.00
Dec-08	5	\$62,000.00	\$360.00	Dec-09	4	\$452,000.00	\$1,730.00	Dec-10	4	\$364,525.00	\$1,402.00	Dec-11	1	\$20,000.00	\$110.00	2009	76	\$4,090,430.00	\$17,435.50
Jan-09	5	\$40,000.00	\$340.00	Jan-10	1	\$20,000.00	\$110.00	Jan-11	1	\$40,000.00	\$210.00	Jan-12	8	\$287,800.00	\$1,620.00	2010	41	\$2,388,233.00	\$9,673.00
Feb-09	4	\$25,138.00	\$175.00	Feb-10	3	\$60,953.00	\$310.00	Feb-11	6	\$85,100.00	\$580.00	Feb-12	3	\$61,500.00	\$330.00	2011	54	\$2,523,319.00	\$9,464.00
Mar-09	8	\$485,950.00	\$1,999.00	Mar-10	1	\$20,000.00	\$110.00	Mar-11	5	\$43,500.00	\$270.00	Mar-12	3	\$106,750.00	\$525.00	2012	50	\$7,191,939.51	\$21,789.00
Apr-09	3	\$570,000.00	\$1,865.00	Apr-10	0	\$0.00	\$0.00	Apr-11	5	\$43,500.00	\$270.00	Apr-12	7	\$1,052,305.98	\$3,819.00				
May-09	5	\$151,000.00	\$805.00	May-10	5	\$288,141.00	\$1,240.00	May-11	8	\$75,100.00	\$460.00	May-12	6	\$505,978.53	\$1,965.00				
Jun-09	7	\$838,500.00	\$3,122.50	Jun-10	1	\$18,000.00	\$80.00	Jun-11	5	\$89,000.00	\$495.00	Jun-12	3	\$3,646,350.00	\$8,115.00				
	76	\$4,090,430.00	\$17,435.50		41	\$2,388,233.00	\$9,673.00		54	\$2,523,319.00	\$9,464.00		50	\$7,191,939.51	\$21,789.00				



Rick Ross

Parks & Recreation Department/Safety—Rick Ross, Director

The year began as in most years with an outstanding July 4th celebration with approximately 23,000 people in attendance. One of the most noticeable changes was to the car show—the classic cars placed along the dike, the lake backdrop and summer breeze made it one of our best to date.

The wake board competition was back as well as the annual raft race. The city won again but conceded under protest and some good natured ribbing from other competitors. The youth homerun derby, the parade and the new pyrotechnic affects to our fireworks display made for a wonderful summer event.

Last year we hosted our first Olympic distance Triathlon “Storm the Fort” which was so successful we hosted a sprint triathlon in June 2012. The FY 2012-2013 “Storm the Fort” triathlon is scheduled for August 25th and is hyped to be even bigger.

The summer of 2011 brought the return of Camp Get Out, a program focused on teaching children

the virtues and opportunities of the outdoors. The sports theme for our department included holding our first baseball camp (with plans to host another one next year) and hosting seven baseball tournaments last spring. Our

“Kingston Parks and Recreation: Take Advantage of Our Good Nature”

collaboration with Rec Sports keeps our field full. We also have plans to include soccer for area children.

Last fall ushered in our other special events. We had a very successful Country Fair followed by the Spook’tacular Saturday—both held at Fort South West Point.

The holiday season posed another opportunity when our department took on the planning and scheduling of the Kingston Christmas Parade which was formerly handled by Continuing Kingston (no longer active). As always

the staff rose to the challenge and pulled it off with flying colors. We also changed the Candy Cane Hunt into a Candy Cane Run and incorporated a mile-run with a scavenger hunt feel. It went so well we plan to repeat the same format for the event again this year.

One of the other events we helped host was the third annual Early American History festival at Fort South West Point. Historical re-enactors and exhibitors gathered to share in our local, state, and national history. The Fort also conducted a wonderful Candle Light Tour, which grows in popularity every year.

In the Safety Department, city employees were involved in annually-required safety training. We received two safety grants which helped pay for new firemen boots and a gas sensor, as well as training materials for driver’s safety for city em-

ployees.

All these things would not have been possible without our staff, city officials, our Parks and Recreation Commission, and the citizens of Kingston. From all of us at Kingston Parks and Recreation, we say “Thank You”.

Achievements of the past year:

- Conducted Smokin’ the Water Event under budget
- Built a Blacksmith Shop at Fort Southwest Point
- Hosted 10 Special Events
- Concreted and installed drainage around the softball field
- Began construction of an additional dock at Ladd
- Converted all the lights in the Community Center to energy efficient fixtures.



Dir. Rick Ross and Mayor Beets with students at Cherokee School
Recognizing Kingston as a Tree City



Rick Ross with members of the summer program
“Camp Get Out”

City of Kingston Contacts

Department	Person In Charge	Telephone	Address
Administration	James W. Pinkerton, City Manager	865/376-5911 Ext. 102	City Municipal Building 125 W. Cumberland Street
Public Works	Tim Clark, Director	865/376-2114	Public Work Building 1501 James Ferry Road
Police Department	Jim Washam, Chief	865/376-2081	City Municipal Building 125 West Cumberland Street
Fire Department (Building Inspector)	Willie Gordon, Chief	865/376-2936 865/388-9678	City Municipal Building 125 West Cumberland Street
Codes Enforcement/ Animal Control	Jim Washam, Chief	865/376-2081	City Municipal Building 125 West Cumberland Street
Parks & Recreation	Rick Ross, Director	865/376-9476	Kingston Community Center 201 Patton Ferry Road
Kingston Public Library	Steve Jacks, Director	865/376-9905	Kingston Public Library 1004 Bradford Way
Ft. Southwest Point	Rick Ross, Director	865/376-3641	South Kentucky Street
After Hours Dispatch (Police and Fire)	(911 Non-Emergency Number)	865/354-8045	
Water Department Office	Carolyn Brewer, Office Manager	865/376-2323	City Municipal Building 125 West Cumberland Street
Water Treatment Plant	Ed Roberts, Manager	865/376-7187	South Kentucky Street
Wastewater Treatment Plant	Mike Jolly, Manager	865/376-2901	1501 James Ferry Road
Water Distribution/Collection	Mike Jolly, Manager	865/376-2907	1501 James Ferry Road
Water Department	Toll-Free Emergency Number	1-888-256-3091	

The City of Kingston would like to thank the following businesses and organizations for their support of the July 4th "Smokin' the Water" event. Because of their civic-minded generosity the event was a great success. Please show your appreciation by giving them your patronage.

Eye Centers of Tennessee	Roane Alliance	Club Tan Salon	Riks Music & Sound—Knoxville
PSC Metals	Daniels, Uselton & Clay, P.C.	Southwest Point D.A.R.	Rosemary's Florist & Gift Shop
Perma-Fix	Y-12 Federal Credit Union	Jack McNew for State Rep.	Little Caesars Pizza
Malibu Boats	State Rep. Julia Hurley	All-Star Promotions	Ginny Willis, Thirty-One Consultant
Great Wakes Boating	Roane County News	Subways of Roane County	Motion Plus
Energy Solutions	AGA Insurance	Mayor and 1st Lady Beets	Foust Family Fitness
Roane County Family Practice	Tennessee Eye Care	Chris Adam's Baseball Tournaments	United Community Bank
Citizens National Bank	McPherson Law office	Kent Calfee for State Rep.	Dennis Ferguson for Road Supt.
Active Family & Sports Chiropractic	Capstan Tennessee	Browder's Ace Hardware	David Morgan for Tax Assessor
Josh Igou State Farm	Sue Fisher, Avon Representative	Edward Jones-Steve Bates	Glenda Johnson/Coldwell Banker
Griffin Insurance Agency	Kingston Hairstyling Center	Taco Bell-Kingston	Teresa Kirkham, Tax Assessor
Enrichment Federal Credit Union	Mr. Clean Car Wash	James Walmsley, D.D.S.	Import Enterprises
East Tennessee Pool and Spa	Amanda Knies, Mary Kay Rep.	Farm Bureau Insurance	Patterson's Home Appliance Ctr.
Parsons & Wright CPA's	Highland Photography of East TN	Roane County Exec, Ron Woody	ORNL Federal Credit Union

We are on the web!
www.mykingstontn.com



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